

## NOW HIRING FINANCE OFFICER

The City of Delta Junction is seeking a qualified Finance Officer to join our team. This position reports directly to the City Administrator and City Council. The Finance Officer is responsible for preparing monthly financial statements and bank reconciliations, administering the City's annual budget, and ensuring compliance with governmental accounting standards and applicable laws. This role also includes planning and overseeing revenue collection and disbursement, payroll and the preparation of quarterly and annual financial reports.

### Qualifications:

- Bachelors degree in Accounting, Finance, or Public Administration with a concentration in Accounting (required).
- Must be able to pass random drug/alcohol tests and background check.
- Minimum of five (5) years of experience in municipal government accounting, including fund and project accounting.
- Strong interpersonal skills with the ability to work effectively with the public in a cross-cultural environment, as well as with private corporations and representatives of local, state, and federal agencies.
- Ability to manage multiple priorities and perform effectively under pressure and deadlines.
- Excellent verbal and written communication skills.
- Proficiency with fund accounting software, word processing, spreadsheet applications, and general office equipment.
- Experience in Municipal Government Accounting preferred.
- Supervisory experience preferred.
- Experience with state and federal grants preferred.

### Interested candidates should submit the following:

- A completed City of Delta Junction employment application
- A cover letter detailing relevant experience and qualifications
- A current resume
- Three professional references
- Applications may be submitted in person at Delta Junction City Hall, by mail, P.O. Box 229 Delta Junction, AK 99737, or electronically

Send documents by email to: [administrator@deltajunction.us](mailto:administrator@deltajunction.us)

WEBSITE:  
[deltajunction.us](http://deltajunction.us)

MORE JOB DETAILS: Visit [alaskajobs.alaska.gov](http://alaskajobs.alaska.gov) and search for "705016"

### JOB APPLICATIONS ARE AVAILABLE ONLINE:

[deltajunction.us/formsdownloads](http://deltajunction.us/formsdownloads) OR  
[deltajunction.us/wp-content/uploads/20250710-employment-application-L-1.pdf](http://deltajunction.us/wp-content/uploads/20250710-employment-application-L-1.pdf)

OR AT CITY HALL: 2288 Deborah St., Monday-Friday, 8 a.m.-5 p.m.  
**Turn in application and resume at City Hall by Oct. 2, 2026.**