Alaska Adult Education
Distance Education Curriculum Approval Form

AE Regional Program

Today's Date

Program Coordinator

Email

Publisher Information

Curriculum Product Name

Publisher

Representative's Contact Information

Name

Phone Number

Email Address

Website

Instructional Model

☐ Clock Time Model: assigns contact hours based on the elapsed time that a student is connected to or engaged in an online or stand-alone software program that tracks time.

☐ Teacher Verification Model: assigns a fixed number of hours of credit for each assignment based on teacher determination of the extent to which a student engaged in, or completed, the assignment.

☐ Learner Mastery Model: assigns a fixed number of hours of credit based on the student passing a test on the content of each lesson. Students work with the curriculum and materials and take a test when they feel they have mastered the material. A high percentage of correct answers (typically 70%-80%) earn the credit hours attached to the material.

Programmatic Cost

Approximate Cost per Student: $ Approximate Cost to the Program: $

Other Information Regarding Pricing or Overall Cost:

Curriculum Information

Educational Functional Level	Instructional Content: i.e. Speaking, Listening, Social Studies, etc.
AE Levels:	
ESL Levels:	

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Describe the anticipated impact/effectiveness with adult students:

Describe the anticipated ease of use for the student:

What reports are available for teacher to monitor attendance and progress? (Please attach a sample)

Is training provided? ☐ Yes ☐ No

If so, who provides the training? ☐ Publisher/Representative ☐ Program ☐ Other:

Additional Information for Learner Mastery or Teacher Verification Models

Please attach a full course syllabus

What online platform will you be using?

Learner Mastery Model

How do you plan to administer assessment and provide feedback in frequent cycles as the student progresses through each stage of the curriculum?

How many proxy hours will be assigned per proof of mastery through assessment?

Teacher Verification Model

What types of activities are included for the teacher verification model? What amount of proxy hours will be assigned per activity?

What is your rational as to what assignments are worth what amount of proxy hours?

AAE Office Only

Approved ☐ Yes ☐ No   Model: Date: Click or tap to enter a date.

Approved By: Comments: