

Now Hiring

Employment Services Technician 1 in Juneau (PCN 07-5011)



Division of Employment and Training Services (DETS), Employment and Training Technical Unit (ETTU), is looking for an **Employment Services Technician 1** to join our team. You will be joining a small team dedicated to processing the Work Opportunity Tax Credit requests and working with other federal programs. In this technical position, you will be mentored by analysts and coordinators who will support your learning and help ensure your success. Position located by Overstreet Park in downtown Juneau, which is close to amenities, ample free parking and sweeping channel views.

Salary: \$25.88 hourly
Full-time, permanent position

Minimum qualifications:

- One year of experience such as providing employment services; coordinating training services; conducting skills assessments;
- making referrals to community support services; assisting individuals apply for federal/state financial assistance or benefits.
- Or providing services to the public; explaining policies, procedures, services, or requirements to the public;

resolving customer complaints or problems.

- Or locating and inputting information into data systems such as reservation, ticketing, or application systems. Refer to the job posting for a full description of minimum qualifications.

To apply, view **Job 44015** in Workplace Alaska:
Employment Services Technician 1 (PCN 07-5011)

**Recruitment ends at
5 p.m. Tuesday,
April 16, 2024**