

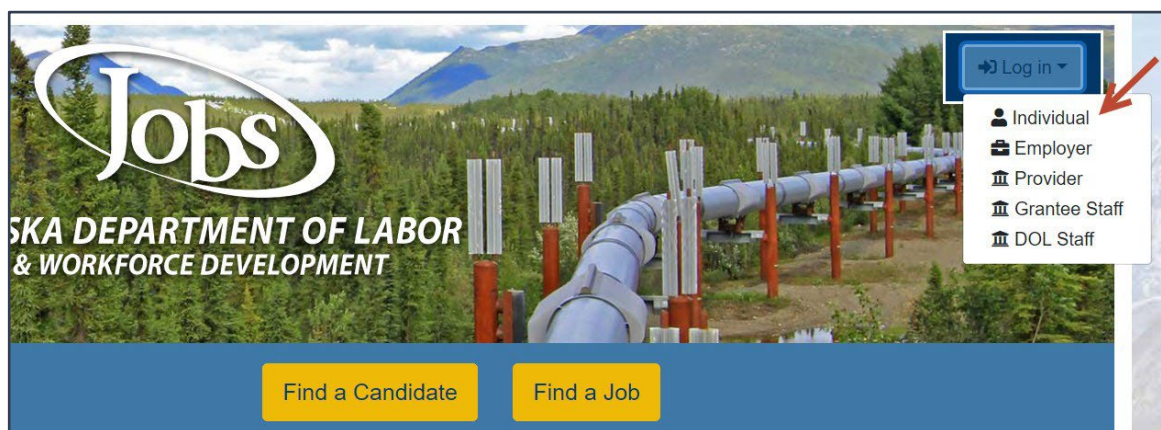


AlaskaJobs Account Login Guide - Individuals 03/07/2022

1. Navigate to <https://alaskajobs.alaska.gov> and click on the “Log In” button in the upper right corner.



2. Select “Individual” from the drop-down menu.



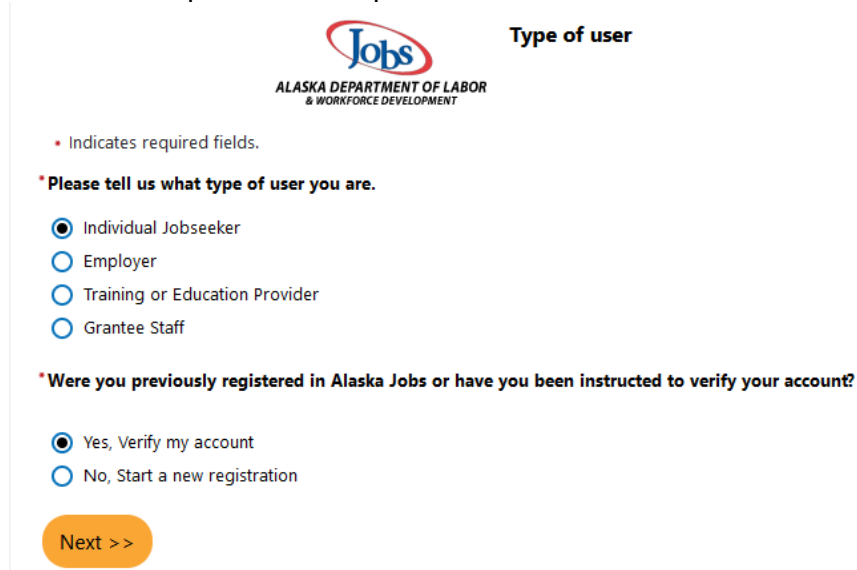
3. You will be directed to sign in to your MyAlaska account.

- Note, you must have a MyAlaska account for each user type in AlaskaJobs, such as an individual seeking a job, an employer recruiting for a position, a Service Provider, or a Grantee Case Manager.
- If this is your first time to log in to AlaskaJobs, then please write down or remember your MyAlaska Username for later in this process.



4. Select “Individual Jobseeker”.

- If you have not previously logged into the new AlaskaJobs, select “Yes, verify my account” and proceed to step 5.



- If you have never accessed the new AlaskaJobs and never had an old ALEXsys account, select “No, start a new registration” and proceed to create a new registration

5. Complete the below required fields to match your information including your social security number in the old ALEXsys account to the new AlaskaJobs account you are creating.

Your Information

* First Name:

* Last Name:

* Date of Birth: (mm/dd/yyyy)


* Social Security Number: (no dashes)

* Confirm Social Security Number: (no dashes)

* Zip Code:

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6. An email verification code will be sent to your email address used in the old system. Please enter it here. Make sure to check your junk mail or spam folder.
- If you no longer have access to the email listed in your old ALEXsys or ICM account, or need assistance for any reason, please contact your nearest job center.
 - Call Toll-Free in Alaska (877) 724-2539.
 - Job Centers are listed at <https://jobs.alaska.gov/offices/index.html>.
7. Please enter your MyAlaska username.
- In the future, you will access AlaskaJobs by signing into MyAlaska and then choosing AlaskaJobs in services.



ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT

To ensure the highest level of security, please enter the needed information into the form, so that we can verify this information against what is in our database.

If you can't provide the needed information, you will be redirected to the contact staff page.

* Indicates required fields. For help click the information icon.

Email Verification

We have sent an email with a verification code to your email address in our system agibson@resourcedata.com. To complete the verification process, please access this code and enter it below. This code will remain active for 24 hours. Successful entry of this code will provide access to the Alaska Jobs system. If you do not have access to this email address, please click the Contact Staff link below.

* Enter Verification Code

* MyAlaska Username

Next

[\[Go to Contact Staff \]](#)